



BCCEC

Black Country Constructing Excellence Club

Annual Report 2012

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Club's Vision

⤴ *'To be a leading Constructing Excellence club in the UK which is recognised by all third parties in the Black Country as the organisation for information, knowledge, connections and the sharing of best practice in the construction related supply chain'*

⤴ *'Club events will be the place of choice to meet and learn, particularly for SME's '*

Annual General Meeting 31st January 2013

Agenda

Notice Was Given, via e mail to Members on 3rd January 2013 and an e shot on 4th January 2013 that the Annual General Meeting of the Black Country Constructing Excellence Club would be held at Thursday 31st January 2013 commencing at 18:30 at Walsall Housing Group, 100 Hatherton Street, Walsall, WS1 1AB.

Ordinary Business

1. To dismiss the Officers from 2012 and appoint a Chairperson of the meeting
2. To receive the Annual Report for the year 2012
3. To receive the Treasurer's Report for the year 2012
4. To elect new persons to hold the Officer's Posts:

The following were appointed at the 2012 annual general meeting
(Individual officers' roles were assigned after the meeting)

Chairman	Mike Hughes (Wolverhampton College)
Secretary	David Ravenscroft
Treasurer:	Ian Priest (Ian Priest Cost Management)
Lead Events Officer	Steve Perkins (South Staffordshire College)
Deputy Chair & Press Secretary	Rachael Hobbis (Shakespeares LLP)
Events officer	Al Charles (A F Charles Consulting)
Events & Sponsorship Officer	Jackie Casey (Success Train)
Media Officer	Adam Frankling (Vinci FM)
Web Site Manager	Jamie Wilkes (Resolution Studios)
Membership Secretary / President	Roy Casey (Success Train)
Community Liaison Officer	Wayne Barratt (W Barratt Contractors)
Committee Member	Jan Britton (Sandwell M. B. C.)
Committee Member	Jon Adams (J Adams Management)
Committee Member	Tim Pritchard (Sandwell M. B. C.)
Events officer	Jade Hollis (Seddon)
Committee Member	Chris Bucknall (D B Consultants)
Committee Member	Andrew Cartwright (Wolverhampton College)

- ⤴ **Jade Hollis, Chris Bucknall, Jan Britton, Andrew Cartwright, and Mike Hughes** are not standing for re-election.
- ⤴ All other members of the Committee are standing for election.
- ⤴ In addition **Steve Smith (Lift and Engineering Services Ltd), Gethin Rees (Mitie), Paul Dockerill (Inex Ltd), Ray Olayinka (PhD Student University of Wolverhampton), Martyn Bentley (M Bentley Building Services Engineering) and Paul Griffiths (Progressive Safety Solutions Ltd)** have indicated that they wish to stand for election.
- ⤴ Any further nominations received from the floor at the meeting will be considered, as the Club continues to seek new officers to help manage the Club.
- ⤴ It is intended that **Rachael Hobbis** will become chair for 2013.
- ⤴ Other Individual roles will be assigned after the AGM.

Minutes of 2012 Annual General Meeting held at West Bromwich Town Hall 31st January 2012 6pm

Present:

Andrew Percy	B & CE Benefit Schemes
Andrew Cartwright	City of Wolverhampton College
Mike Hughes	City of Wolverhampton College
Chris Bucknall	D B Knowledge Consultants
Mark Emery	Eco2Solar Limited
Paul Hutchens	Eco2Solar Limited
Ian Priest	Frank Haslam Milan
Gary Lakin	G L Mastics Ltd
Lee Nicklin	G L Mastics Ltd
Gavin Wyatt	G T Morgan
Martyn Bentley	M Bentley
George Hodgetts	Midport Construction Ltd
Jason Hodgetts	Midport Construction Ltd
Jamie Wilkes	Resolution Studios
Jan Britton	Sandwell MBC
Tim Pritchard	Sandwell MBC
Lorraine Teague	Shakespeares
Rachael Hobbis	Shakespeares
Jackie Casey	Success Train
Roy Casey	Success Train
Tim Fairburn	Thomas Vale Construction
Adam Frankling	VINCI Facilities
Gemma Edwards	VINCI Facilities
Elizabeth Lister	Wolverhampton City Council
David Ravenscroft	

The AGM was held before a club event on the Bribery Act and Pension Reforms. An invitation had been sent to all members prior to the event with a copy of the annual report and the minutes of The Annual General Meeting of February 2012.

1 **Acting Chair**

As terms of office had expired, Mike Hughes was elected as Acting Chair of the meeting.

- 2 Roy Casey (RC) dismissed all of the officers of the 2012 committee, and asked Roy Casey to provide the annual report

3 **Annual report**

Roy stated that once again, the Club has had a very successful year, with attendance at events raised attendance at events increased by over 12%; 9 events drew a total audience of almost nearly 400. The club improved its' financial position, despite some losses on events, an absence of funding from WMCCE and the need to partially fund the community project from the clubs coffers rather than sponsorship.

Thanks go therefore due to those that made these outcomes possible, particularly friends of the club who provided event venues free of charge, the two sponsors of events, and the businesses that sponsored Founding Project.

None of this has been achieved without the continued support of a small group of volunteers who run the Club's affairs. Roy thanked all current and past Officers of the Club for their hard work and for giving up their time to provide a unique construction network and knowledge sharing vehicle in the Black Country. He noted that the Club serves as a model for future clubs which open across the country.

Roy explained that his reason for stepping down as Chairman of the club was to provide more time to fulfil his roles of Chairman of the National Clubs Steering Group and a board member of Constructing Excellence, He wished his successor good luck in maintaining the Club's success and confirmed he will be staying on the committee and adopting the role of President, as mentor to future Club chairs.

4 Treasurer's Report

There was just under £3,000.00 in accounts with the Club having spent in the region of £5,000.00 over the last year. It was noted that companies continued to decline sponsorship of events.

£1,000.00 was loaned by the Club to Women Working In Construction to assist with set up costs.

Monthly spend was limited by the reduction in funds.

5 Election of officers

The following were elected onto the committee for 2011-12 by the meeting:

Chairman	Mike Hughes (Wolverhampton College)
Secretary	David Ravenscroft
Treasurer:	Ian Priest
Lead Events Officer	Steve Perkins (South Staffordshire College)
Deputy Chair & Press Secretary	Rachael Hobbis (Shakespeares LLP)
Events officer	Al Charles (A F Charles Consulting)
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Committee Member	Tim Pritchard (Sandwell M. B. C.)
Events officer	Jade Hollis (Seddon)
Committee Member	Chris Bucknall (D B Consultants)
Committee Member	Andrew Cartwright (Wolverhampton College)

The meeting ended at 18:35

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Chairman's Report

I take this opportunity to inform you that I will be stepping down from the Chair and club steering committee at the end of this club year, so my last official activity will be the AGM on the 31st January 2013. I have been on the steering committee since the club started in 2007. The club's ideals have always been mine, that is to say the sharing of best practice openly is the only way to see the sector move forward. I have learned a great deal from engaging with all the club activities I have had the pleasure to take part in. At the time of joining the club there was a big push on skills and skill development for the construction sector workforce and I felt I could make a real contribution to the club in my role as Director of the College with a new and growing construction training facility. As time moves on I feel I have less to offer in terms of personal expertise. I will however still support the club in helping with venues within the college etc. In looking back at my time on the committee I wish I could have done more, but I am pleased I had the opportunity to make some contributions over the years.....

Mike Hughes

Events

Bribery Act, Pension Reforms & AGM

26th January 2012
West Bromwich Town Hall

Attendance: 26

Speakers:

Lorraine Teague Shakespeares
Andrew Percy B&CE



Financial Planning: Funding, Factoring & Insolvency

29th March 2012
Barhale Training Solutions Centre,
Wallows Lane, Walsall

Attendance 21

Speakers

Adam Grant -
Black Country Reinvestment Society
Lee Mason & Jamie Hollyhead -
Lloyds Bank
Paul Brindley -
Midlands Business Recovery



Getting More for The Same (or less!) The Value of Adopting Lean and Reviewing Business Focus

31st May 2012
City of Wolverhampton College

Attendance 29

Speakers:

Paul Line-
The Lean Academy
Jo Dowdall
Investors in Excellence



**Changes to Renewable Energy Tariffs and their Affects:
The Green Deals' potential impact on the retrofit market**

23rd July 2012
Wolverhampton College, Wellington Road

Attendance 37

Speakers

Paul Hutchens - Eco2Solar

Sam Hollis -

Green Puzzle Energy Solutions Ltd



Use of Social Media in Business

27th September
Sandwell College

Attendance 27

Speaker

Peter Roper FPSA



Theory & Practice of BIM

Speakers

Martin Huggins -

University of Wolverhampton

Jeff Stephens -

Vinci Construction Ltd

29 November 2012
Stourbridge College ATC

Attendance 45



Average attendance at events fell to 30, lower than for some time. The recession is a probable cause of a reduction in attendance. Staffing levels have been cut to the bone, and those left are often under severe pressure, and don't often have the resource to look up and see the slightly

wider picture. However, we attribute the fall in attendance in part to our decision to reduce the number of events; this resulted in both Officers losing momentum, and our losing a reason to contact our members on a frequent and regular basis. We have therefore decided to revert to a 10 event programme for 2013. Attendances were particularly disappointing for 2 events which we thought would have been particularly interesting for the smaller companies which are a particular target audience for the club, when we highlighted pension reforms and sources of finance for small firms; we thought the products we were able to identify should have been of considerable interest to small companies and it was therefore somewhat ironic that the biggest attendance of the year involved Building Information Modelling where it is likely to be only of immediate interest to companies dealing with larger projects.

As always, we thank the organisations providing the venues for the meetings at no cost to the club, particularly Barhale at Walsall for the use of their new Training facility, and Sandwell College for the use of their new impressive building, as well as the 'regulars' of Wolverhampton and Stourbridge Colleges. We try hard to spread the venues for meeting around our patch, and this continued support from them is appreciated. We also of course are indebted to our speakers for freely sharing their expertise with us.

Our normal caterers Jacksons, continue to do us proud, we appreciate their standards when we are required to use in house caterers at some venues. Officers who contribute to the running of events include those that produce attendance lists and name badges, organise the funding, liaise with speakers and venues, collect entrance fees, provide information via the website, both before and after the event. Most of the time things run smoothly now generally as a result of our considerable experience. However, we have on occasions been tardy in advertising and organising events, and this must have contributed to some disappointing attendance figures.

Committee

As has been the case since the Club was resurrected in April 2007, we see changes in voluntary workers who form the Club's management committee every year. This is because either other pressures at work begin to take precedence over their availability or their role changes and takes them out of the area. This year is no exception and the changes below are noted:

- ✦ **Jade Hollis, Andrew Cartwright** and **Chris Bucknall** have, for a variety of reasons stood down after one year contributing to the committee. We particularly thank Jade for organising our entertaining event on Social Media.
- ✦ **Jan Britton**, Chief executive of Sandwell MBC, has for obvious reason had to step down after two years on the committee as his public duty presses harder on his time. He has been a great friend to the Club and will no doubt continue to be so
- ✦ **Mike Hughes** has decided to stand down from the club after one year as Chairman but 5 years in total on the management team. Mike explains this decision elsewhere in this report. As one of the founding members of the club, we shall miss his calming presence, and what he brought from the perspective of training new entrants into the Industry. He has pledged his continued support and that of Wolverhampton College to the club.
- ✦ All other Committee members for 2012 are seeking re-election.
- ✦ **Steve Smith (Lift and Engineering Services Ltd), Gethin Rees (Mitie), Paul Dockerill (Inex Ltd), Ray Olayinka (PhD Student University of Wolverhampton), Martyn Bentley (M Bentley Building Services) and Paul Griffiths (Progressive Safety Solutions Ltd)** have all indicated that they wish to stand for election.

Membership

Our subscription based membership remained static compared to last year, with 31 members. However, 7 of these are honorary. 24 companies were willing to pay to become members compared with 26 last year. We gained several new members in 2012, but also lost some. We

continue to suffer from a number of people who book events but don't show; we know how to cope with this as far as the catering is concerned, and we hope that the introduction of pre-payment via our new PayPal account will reduce the financial impact of this on the club.

The proposed additional benefits from corporate Membership via constructing excellence nationally has not materialised; whereas this club was prepared to support CE nationally in this endeavour, there was not enough support nationally from other Clubs to make this a success.

Finance

The report will follow. The accounts have been submitted for independent audit as is customary.

Sponsorship

It is not surprising, given the current economic climate, that direct financial sponsorship contributions are rare. None were received in 2012.

Of course, sponsorship in kind which avoids the Club having to make payments is equally gratefully received and we wish to thank the following organisations who have provided the free use of their venues:

- ⤴ Sandwell MBC
- ⤴ City of Wolverhampton College
- ⤴ Stourbridge College
- ⤴ Sandwell College
- ⤴ Barhale limited

Education Fund

Although the subject of the education fund takes up an inordinate length of time at committee meetings, we continued to struggle to find an appropriate way to spend it. We are now asking FE colleges to nominate their Apprentice of the year, so we can give them some recognition and assistance.

Provisional 2013 Programme

Date	Venue	Topic
31 st Jan.	Walsall Housing Group	AGM & Public Housing Plans for the West Midlands 2013 and beyond
28 th Feb.	Molineux Stadium Wolverhampton	Black Country Reinvestment Society Construction Sector Fund
28 th March	Dudley College	Land Re mediation and Geotechnical Engineering in the Ironbridge gorge
25 th April	ATC Stourbridge College	Building the Future programme
23 rd May	Barhale, Walsall	New Schools programme
27 th June	Sandwell MBC property OR site of new plant.	New Energy from Waste Plant
25 th July	Social Event	Details to be announced
26 th Sept.	City of Wolverhampton College	The new Wolverhampton Homes 15 year Framework + Local Community Benefit
31 st Oct.	University of Wolverhampton Performance Hub, Walsall	Regeneration of City centres (Mary Portas fund)
28 th Nov.	Sandwell College theatre	Is Partnering & Collaborative Working Dead?
12 th Dec.	Club Christmas Dinner	

Appendix 1 – Financial Information

BLACK COUNTRY CONSTRUCTING EXCELLENCE CLUB

TREASURER'S REPORT

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST DECEMBER 2012

	£	£
Balance at 1st January 2012		
Bank - Current account	3611.45	
- Education account	453.64	
- Petty cash	3.68	
Accrued income	250.00	
Accrued costs	<u>-314.80</u>	
		4003.97
Income		
Subscriptions	3550.70	
Sponsorship	250.00	
WWIC Loan Repayments	10.00	
Paypal Test	1.00	
Bank interest	0.36	

	3812.06	
Accrued income for 2011	-250.00	
Accrued income for 2012	<u>0.00</u>	
	<u>3562.06</u>	
Expenditure		
Paid in the year	2475.34	
Accrued costs	<u>433.50</u>	
	<u>2908.84</u>	
Deficit for the year		653.22
Balance at 31st December 2012		<u><u>4657.19</u></u>
Represented By		
Bank - Current account	4447.40	
- Education account	454.00	
- Petty cash	75.00	
- Paypal	114.29	
Accrued income	0.00	
Accrued costs	<u>-433.50</u>	
		<u><u>4657.19</u></u>

Mr I Priest, Treasurer

Accountants' Report to the Black Country Constructing Excellence Club

We have examined the above Income and Expenditure Account and confirm that it is in accordance with the books and records of the Club for the year ended 31st December 2012.

Accountancy 4 Growth Ltd
Chartered Accountants
33 Wolverhampton Road
Cannock
Staffordshire
WS11 1AP

15th April 2013